

BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
July 10, 2025
6:00 PM

Present at the meeting: Mayor Shultz, Deputy Mayor Landis, Councilors Mellen, Perry, Shiles, and Stuby. Also present were Borough Manager Armstrong, Borough Solicitor Brenneman, Police Chief Landis, Assistant Borough Manager Juday, Finance Director Cohen, Water Resources Director Abeln, Sustainable Community & Economic Planning Director Woolston, Borough Engineer and Transportation Director Bergsten, Parks and Recreation Director Crouse, Human Resources Director Berrier, Public Information Coordinator Taylor, and Borough Secretary Blair.

Mayor Shultz called the Council Meeting to order at 6:01 p.m.

Councilor Shiles led the Moment of Silence dedicated to victims that have lost their lives due to automobiles.

PRESENTATIONS

CITIZENS TO BE HEARD

Kathy Bear of 421 N. Bedford St. brought up the continuous fireworks being set off before, during, and after the holiday, and how it is affecting people, pets, and structures.

Mayor Shultz and Deputy Mayor Landis agreed that they have been witnessing the same and concluded that council needed to take another look at what they can do about it.

Eric Smith of 121 S. E. St. agreed with Ms. Bear and council about the noise and noted several more sources of noise he has experienced regularly. He also thanked Councilor Shiles for his moment of silence and noted that he was excited about the change in required bike parking, and pointed out the drawbacks to the current bike parking in relation to different styles of bicycles. Mr. Smith requested clarification on several agenda items, suggested that local weather will continuously get worse, discussed his personal preferences regarding fossil fuels, and suggested that our individual communities should develop their own disaster preparedness plan rather than rely on higher levels of government.

Jeff Adams of 137 F. St., discussed flooding in basement apartments, wondered if that type of dwelling was legal, and if not, are steps being taken to penalize the landlord, how to stop it in the future. He then addressed a vehicle “coal rolling” and wanted to make sure it was addressed by the police department.

Deputy Mayor Landis addressed the “coal rolling” and that other municipalities have outlawed it, and she would look into it.

CONSENT AGENDA-Borough Council voted 6-0 to approve the Consent Agenda. (Landis/Mellen)

The following is a list of routine items which do not appear to be controversial in nature, and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council approved Council Meeting Minutes from June 12, 2025.

**B. Approval of Bills and Investment Transactions:
Expenditures as of June 30, 2025**

General Fund	\$ 847,337
Water Fund	\$ 216,714
Stormwater Fund	\$ 45,114
Sewer Fund	\$ 871,521
Solid Waste Fund	\$ 89
Capital Project Fund	\$ 558,081
Parking Fund	\$ 37,043
K-9 Fund	\$ 16,505

C. Attendance Approvals

1. *Borough Council approved travel for Monique Doleman-Campbell to attend the PA State Tax Collectors' Association Conference on October 24-25, 2025, in Cranberry Township, PA.*

D. HARB Borough Council approved the following Certificates of Appropriateness:

1. *For Seth Allen and Diane Fleming of 120 East Mulberry Avenue to construct a two-story detached garage with Hardie Plank siding, demolish an attached shed (addition), install windows, and a standing seam metal roof.*
2. *For Basiliki Tsilikas of 46 West High Street to install signs.*
3. *For Madison Settlement Services of 59 South Pitt Street, to replace a 3-tab shingle roof with slate composite shingles.*
4. *For Cumberland County Historical Society of 33 West High Street to replace signs.*
5. *For Douglas and Geralyn Denlinger of 59 North East Street to repair and restore soffit and crown (cornice), windows, and porch trim with in-kind material and erect a fence.*
6. *For Kristen Sterner of 41 East Louther Street to install signs.*
7. *For AMG General, LLC of 202 East High Street to reconstruct the façade of an existing garage building.*

E. Budget & Finance

1. *Borough Council approved a resolution for the disposition of specific municipal records following the disposition schedule of the PA Historical and Museum Commission and as outlined in the attached Resolution.*

F. ERCP

1. *Borough Council accepted the resignation of Robert Pinnell from the Borough Planning Commission effective June 27, 2025.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS-None

REPORTS FROM ELECTED OFFICIALS-None

A. Mayor's Report

1. Borough Council voted 6-0 to approve sending a letter to Representative Gleim and Governor Shapiro, urging opposition to Senate Bill 780 and communication of that stance to the Chair and Republican Chair of the House Local Government Committee. (Shultz/Landis)

Mayor Shultz gave a brief description of SB 780, how it produces no remedy for anyone affected, and how it goes against everything the Borough and Council stands for.

2. Borough Council voted 6-0 to approve sending a letter to Representative Gleim, requesting support for increasing the Local Services Tax cap to \$156 and signing on to the bipartisan co-sponsorship memo introduced by Representatives Flick and Smith-Wade-El. (Shultz/Landis)

Assistant Borough Manager Juday described the local services tax, what it covers, and how it hasn't changed since 2004.

Mayor Shultz gave examples of how the Borough's costs have increased significantly since then.

REPORTS FROM COMMITTEES

B. Budget & Finance

3. Borough Council voted 6-0 to adopt a resolution approving the return of one asset back into service and approve the sale and disposition of vehicles and other equipment (listed in Exhibit A of the resolution) that may be sold through auction. (Landis/Shultz)

C. Public Works

1. Borough Council voted 6-0, by roll call vote, to enact an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 212, Solid Waste and Recyclables, to provide for a definition of community activities and third-party collectors and delete references to licensed haulers. (Stuby/Shiles)
2. Borough Council voted 6-0 to approve a contract with Gregory W. Myers Masonry, LLC of Carlisle, Pennsylvania in an amount not to exceed \$25,000 (Twenty-Five Thousand Dollars) for masonry repairs to the stone wall at the Old Graveyard (also known as the Molly Pitcher Cemetery). (Stuby/Shiles)

3. Borough Council voted 6-0 to approve the purchase and installation of two (2) replacement spur gear drives for two (2) of the four (4) secondary clarifiers at the Wastewater Treatment Plant from Blooming Glen Contractors, Inc. of Skippack, Pennsylvania for \$148,000 (One Hundred Forty-Eight Thousand Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #016-E23-281). (Stuby/Shiles)

Councilor Stuby took a moment here to address the question of Eric Smith.

4. Borough Council voted 6-0 to approve a resolution authorizing staff to apply for a Commonwealth of Pennsylvania Multi-Modal grant from the Commonwealth Financing Authority in the amount up to \$3,000,000 (Three Million Dollars) for the construction of a Shared Use Path and other safety enhancements along Waggoners Gap Road (PA 74). (Stuby/Shiles)
5. Borough Council voted 6-0 to (1) approve the selection of Dawood Engineering, Inc. to provide design services for the Borough's Waggoners Gap Shared Use Path Project; (2) on July 14, 2025 issue notice of intent to award to Dawood Engineering, Inc.; (3) authorize the Mayor to execute a contract between the Borough and Dawood Engineering, Inc, the terms of which are to be negotiated and acceptable to the Borough Manager and the Borough Solicitor; and (4) upon execution of the contract by both the Mayor and Dawood Engineering, Inc., provide notice of the award and notice to proceed to Dawood Engineering, Inc. (Stuby/Shiles)

Mayor Shultz took a moment to address the public bidding process question by Eric Smith and explained that this was professional services which doesn't require a bidding process. He noted that with professional services it was the qualifications that matter, not just the dollar amount, and that the Borough received a total of 13 quotes.

D. Sustainable Community & Economic Planning

1. Borough Council voted 6-0 to approve the Borough of Carlisle's proposed Program Year 2025 Community Development Block Grant Budget. (Shiles/Landis)
2. Borough Council voted 6-0, by roll call vote, enacting an ordinance amending the Code of the Borough of Carlisle, Chapter 255, Zoning By Adding, Modifying And Deleting Certain Definitions, Providing For Artisan Industry Use And Establishing Minimum Bicycle Parking Requirements. (Shiles/Landis)
3. Borough Council voted 6-0 to DELAY the adoption an Ordinance amending the Code of the Borough of Carlisle, Chapter 183 - Property Maintenance, establishing procedures and requirements for the demolition of buildings and structures in the UM Mixed Use District until the regularly scheduled October 9, 2025, Council Meeting. (Shiles/Landis)

Note: A motion was made by Councilor Shiles to adopt, then withdrawn, due to a letter received by the new owners of the Frog Switch property who have requested time to consider how the ordinance will affect their development plans. The letter was previously addressed with the Borough Solicitor.

Deputy Mayor Landis pointed out that the new owner's progress was still under "pending ordinance doctrine" regardless of the vote.

Councilor Shiles then motioned to address the ordinance at the regularly scheduled October 9, 2025, Council Meeting.

4. Borough Council voted 6-0 to grant the requested waivers and approve the Hidden Meadows Phase II Final Subdivision on H Street and North West Street in the R2 – Medium Density Residential Zoning District, subject to the applicant's acceptance and satisfactory resolution of the conditions listed herein. (Shiles/Landis)

5. Borough Council voted 6-0 to approve the Final Subdivision and Land Development Plan for Lot 9, Carlisle Auto Industries subdivision at the former IAC site in the UM – Urban Mixed Use Zoning District, subject to the applicant’s acceptance and satisfactory resolution of the conditions listed herein. (Shiles/Landis)
6. Borough Council voted 6-0 to approve the Minor Subdivision for 101/120 G Street in the R2 – Medium Density Residential Zoning District, subject to the applicant’s acceptance and satisfactory resolution of the condition listed herein. (Shiles/Landis)
7. Borough Council voted 6-0 to deny the requested waiver from Chapter 197, Sewers, 1, Article, Section 197-2.1A and approve the Minor Subdivision for 808 Walnut Lane in the R1 – Low Density Residential Zoning District, subject to the applicant’s acceptance and satisfactory resolution of the conditions listed herein. (Shiles/Landis)

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

James Evans of 157 B. St. thanked everyone for the quick turnaround on getting the halt lines on both Pitt and West Streets, and that they have been helpful.

Don Smith 350 H St. appreciated the opening moment of silence and discussed the safety of East St. and Bedford St. plan.

Mayor Shultz addressed the engineering and safety statistics for bicycles and pedestrians referring to Vision Zero and the Borough’s current development plan, and what the Borough is continuing to work on.

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Mellen thanked everyone for making the Stars Burst Over Carlisle successful.

Deputy Mayor Landis thanked everyone for working together to clean up all of the downed trees due to the storm.

Councilor Perry thanked Borough staff for working so quickly to clean up dangerous areas in the community.

Borough Manager Armstrong thanked council for recognizing the phenomenal Borough staff and saying that she is proud to be part of their team.

Police Chief Taro discussed a parade of about 80 vehicles thrown in honor of Connor Taverna, who is an honorary Borough Police Officer, who is living with inoperable brain cancer.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:04 pm.

Sean M. Shultz, Mayor

Patricia Blair, Borough Secretary